

RAMSHOBHA COLLEGE OF EDUCATION

BANKHETA, CHUTTUPALU, RAMGARH, JHARKHAND

POLICY

Evaluation

Evaluation is the process by which we assess the knowledge of a student. It is only through evaluation that the student's deficiencies in a subject, his interest in a subject and his talent are assessed.

Ramshobha college Of Education assess its Students through various criteria .The College has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal external assessment is communicated to the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process.


Students' performance monitored throughout the semesters by continuous assessment in theory and practical courses. Evaluation of the students' performance in each of the theory paper and practical paper will be based on the following criterion:


Internal Evaluation is based on examinations, Home assignments, extracurricular activities, seminars, Class attendance, and library works in each semester. Internal Evaluation is followed by a final examination at the end of the semester conducted by Vinoba Bhave University.

In each paper student must secure pass marks in both the internal as well as the external evaluation separately.

A student who could not appear or failed in any semester examination will be allowed to clear the same.

For further clarification the students may go through the regulation of Vinoba Bhave University.


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POLICIES REGARDING INTERNAL EVALUATION


a) Continuous internal evaluation of students of RCE:-


Continuous internal evaluation of the students is an integral part of the teaching learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination. The university has included a semester pattern of examination for the B.Ed. students. The examinations and evaluation process of all the disciplines are conducted by the university in the end of each semester.

The college has also implemented various reforms in internal evaluation system. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluate students achievements includes various academic activities e.g. seminars presentation, group discussion, unit test, assignments and project submission etc.

The students knowledge of the subject is evaluated on the basis of their presentation skill, communication skill and language fluency. The unit tests are conducted which includes subjective and objective type questions. The students are asked to submit home assignment within proper time schedule. Group discussion is arranged by the faculty in the class room. The internal examination committee plans and implements internal assessment process to evaluate the students performance prior to university examination. The internal examination is coordinated with the academic calendar.

The college takes care to maintain the confidentiality in the work of internal examination process whenever there is a change in the evaluation method as per direction of university, it is communicated to the faculty by circulating a copy of the university of the students. The results of the internal examinations are published as early as possible. The concerned subject teachers conduct a personal interface meetings with the students. The students are apprised of their strength and weakness for further improvement. The results are analyzed to identify slow and advanced learners.


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b) Transparent, Robust and time bound evaluation mechanism:-


There is a mechanism of internal assessment is transparent and robust in terms of frequency and variety. The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in the internal assessment, the system of internal assessment is communicated with the students well in time. The principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis through competition conducted by J.C.E.C.E.B Board, Government of Jharkhand. Students who are admitted for the concerned course are assessed continually through various evaluation process at college and university level. Continuous evaluation is made through unit tests, internal exams, assignments submission, attendance, seminars, field visit, etc. For transparent and robust for internal assessment the following mechanisms are conducted.


Internal examination committee which function as follows:-

1. Question paper setting
2. Question paper Moderation
3. Conduct of examination
4. Allotment of answer sheets to subject teachers concerned.
5. Submission of detailed marks sheets to examination controller.
6. Paper showing.
7. Result display.
8. Interaction with students regarding their internal performance.
9. Interaction with students regarding their internal assessment.

c) Display of internal assessment

It is ensured that before the completion of the training of the trainees, the examination is conducted to check their plan eligibility and all trainees present in that examination are prepare for the examination result. After that roll number wise result will be displayed on the notice board the college and all the trainees can easily see their internal assessment of the examination and this assessment changes their mood and leads them much further in their daily reading. Every year session wise internal evaluation will be displayed on the notice board.


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d) Timely feedback of individual and group performance:-

Regular feedback helps learners efficiently direct their attention and energies, helps them to avoid major errors and dead ends and keep them for learning things they later will have to unlearn at great cost. Whenever the teaching system of trainees during practice found to be quite satisfactory, it is the responsibilities of the college faculty to give timely feedback of each individual and also group performance.

e) Provision of improvement opportunities:

Our college provided the improvement opportunities for the students evaluation. This result of the students who appeared in the examination conducted by the college is announced and after seeing this result the students get to know their merit or position in the class. Due to some reason, time and circumstances fail, then the college prepares for the re-examination, for which internal classes are arranged through the remedial teaching and students can improve their performance effectively.


f) Access to tutorial/ remedial support:-


Remedial support or means any measure or actions required or undertaken to investigate, monitor, clean up, or otherwise remediate the presence or release of anything. Our college organized an extra class in the college to give such instructors who are weak in their class and are not prepared for the exam because today they are giving importance to the extra class for which it is necessary. It is true that made for training for their teaching practice. Micro teaching and all types of classes also should be arranged for the students.

g) Provision of answering bilingually:-

Bilingually education helps students effectively connect with people of different cultures and backgrounds to promote emotional intelligence. Our college conducted an examination for students, which is prepared by the college administration and its medium is both English and Hindi, because the children can be able to answer in both languages. So that students can give their better performance.

h) Mechanism for a Redressal related to examination is operationally:


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- The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.
- The institute appoints a senior supervisor for smooth conduction of examinations of college. If students are facing any problems, they are solved by the examination committee. The grievances during the conduction of theory or practical examinations are considered and discussed in consultation with the principal and if necessary forwarded to the university by examination section.
- The queries related to results, corrections in mark sheets, other certificates issued by the universities are handled at the examination section after forwarding such queries through the college examination section. Students are allowed to apply for re-evaluation. Recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

i) Following the academic calendar for the conduct of internal Evaluation:

Our college always prepares the sessionally academic calendar under which proper schedule is given for conducting the internal evaluation process. All the internal exams & unit tests are conducted regularly as per the schedule given in an academic calendar. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the students towards learning and attending the classes


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Mechanism to deal with examination related grievances is efficient.

There is complete transparency in the **internal assessment**. The criterion adopted is as directed by the university.

- At the beginning of the semester, **faculty members** inform the students about the various components in the assessment process **during the semester**.
- The internal assessment test **schedules are prepared** as per the university and communicated to the students well in advance.
- To ensure proper conduct of **formative tests**, two invigilators are assigned to each hall. Evaluation is done by the course **handling faculty members** within three days from the date of examination.
- The corrected answer scripts **at random** are verified by Principal / HOD to ensure the standard evaluation process.
- The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.
- Noting the values in observation and validating the theoretical aspects student must submit lab record regularly.
- Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.
- The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

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The break-up of the Internal Evaluation marks have been shown as under:-

SEMESTER :I

Semester 1, consists of 4 papers and a practical. **Internal examination** of first semester contain 110 marks in which 50 marks is assigned for EPC-I (Enhancing Professional Capacities)

External Examination is conducted by Vinoba Bhave university of total 240 marks in which students have to pass each subject separately with 30%.


Papers	Internal Maximum Marks	External Maximum Marks	Total
I	20	80	100
II	20	80	100
III	10	40	50
IV	10	40	50
Practicum	-	-	-
EPC- I	50	-	50
Total	110	240	350


Internal Examination is followed by the following components for internal marking of different papers.

Components	Paper - I	Paper - II	Paper - III	Paper - IV	EPC - I	Grand Total
	Max. Marks 20	Max. Marks 20	Max. Marks 10	Max. Marks 10	Max. Marks 50	-
Internal Exam	10	10	03	03	20	-
CCA	03	03	02	02	-	-
Attendance	02	02	02	02	-	-
Assignment	03	03	01	01	10	-
Overall Behaviour/ Discipline	02	02	02	02	-	-
Viva Voce	-	-	-	-	20	-
Total	20	20	10	10	50	110

Note:- (i) 85% & above attendance - 02 Marks, 75% & above attendance - 01 Marks.

(ii) For C.C.A / Assignment:- Grade A - 03 Marks, Grade B - 02 Marks & Grade C - 01 Marks.


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Semester:II


Semester II consists of 4 Papers and a Practical EPC 2. **Internal Examination** of second semester contains 110 marks out of which 50 marks is assigned for EPC 2.


External Examination is of 300 marks conducted by Vinoba Bhave University at the end of the semester

Papers	Internal Maximum Marks	External Maximum Marks	Total
5	20	80	100
6	10	40	50
7	10	40	50
8	20	80	100
Practicum	-	-	-
EPC-II	50	-	50
Total	110	240	350

Internal Examination is followed by the following components for internal marking of different papers.

Components	Paper -V	Paper – VI	Paper – VII	Paper – VIII	EPC - II	Grand Total
	Max. Marks 20	Max. Marks 10	Max. Marks 10	Max. Marks 20	Max. Marks 50	-
School observation Report (1 Month) / Micro-Teaching / Pedagogy Assignments / Files	03	01	01	03	10	-
C.C.A / Lab File (S.St. Practical / Sci. Practical) / Art & Craft	03	02	02	03	-	-
Internal Exam	10	03	03	10	20	-
Attendance	02	02	02	02	-	-
Overall Behaviour/ Discipline	02	02	02	02	-	-
Viva Voce	-	-	-	-	20	-
Total	20	10	10	20	50	110


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Semester:III

Semester III consist of a paper -9 (Pedagogy of school Subjects :Part II) , School internship report and Assessment of Practice teaching in selected subjects . **Internal examination** consists of 160 marks out of which 150 marks is assigned to School Internship Report prepared during school internship.

External Exam consists of total 140 marks in which Paper-9 carry 40 marks and Assessment of ractice Teaching in selected subjects contains 100 marks.

Papers	Internal Maximum Marks	External Maximum Marks	Total
9	10	40	50
practicum	-	-	
School internship Report	150	-	150
Assessment of practice teaching in selected Subjects	-	100	100
Total	160	140	300

Internal Examination is followed by the following components for internal marking of different papers.

Components	Paper -IX	School Internship Report	Grand Total
	Max. Marks 10	Max. Marks 150	-
Internal Exam (Marks)	03	50	-
CCA	02	-	-
Attendance	02	-	-
Subject Assignment	01	-	-
Overall Behaviour/ Discipline	02	-	-
Lesson Plan	-	40	-
School Magazine	-	10	-
School Internship Report	-	10	-
Journal Writing	-	10	-
Unit Plan	-	10	-
Case Study	-	10	-
Lab Files	-	10	-
Total	10	150	160

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Semester:IV

Semester IV consist of Paper – 10 (Gender school and society), Paper -11 (knowledge and curriculum part II) , Paper- 12 (creating an inclusive school) , Paper- 13 (optional subjects) and 2 Practical (EPC- 3 & EPC -4).

Internal exam consist of total 140 marks . 10 marks for each paper and 100 Marks is assigned for both Practical Papers.

External Exam consist of total 160 marks . 40 marks for each Paper. Exam is conducted after the end of the semester.

Papers	Internal Maximum Marks	External Maximum Marks	Total
10	10	40	50
11	10	40	50
12	10	40	50
13(optional)	10	40	50
Practicum	-	-	-
EPC 3	50	-	50
EPC 4	50	-	50
Total	140.	160	300

Internal Examination is followed by the following components for internal marking of different papers.

Components	Paper -X Max. Marks 10	Paper – XI Max. Marks 10	Paper – XII Max. Marks 10	Paper – XIII Max. Marks 10	EPC - III Max. Marks 50	EPC - IV Max. Marks 50	Grand Total
Internal Exam	03	03	03	03	20	20	-
CCA	02	02	02	02	-	-	-
Attendance	02	02	02	02	-	-	-
Assignment	01	01	01	01	10	10	-
Overall Behaviour/ Discipline	02	02	02	02	-	-	-
Viva Voce	-	-	-	-	20	20	-
Total	10	10	10	10	50	50	140

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